allo release 10.08.23 (allo 2.1.8)

Last updated by | Irone Egbejule | 11 Aug 2023 at 10:03 BST

1. Introduction 👋

The team have been busy working on new features and bug fixes that have been affecting the functionality of *allo* for our users. Help and support on how to use *allo* features is available on our website https://heyallo.co/how-to-guide/ ↗

2. Overview 💬

We have undergone bug fixes & added new features to improve your experience. Features include the improved "Personnel" report, a new dashboard for the "Reports" page and UI enhancements to help you navigate *allo* easier.
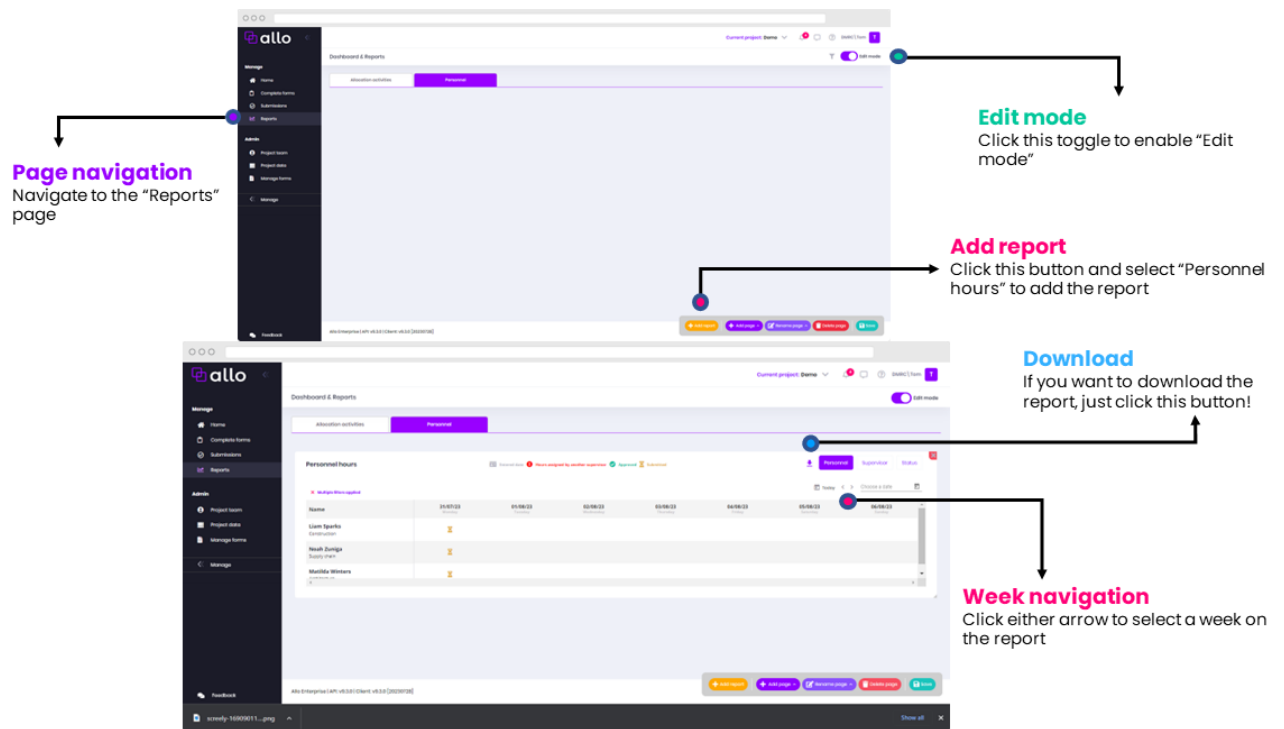
3. Impacted users 👷

- Supervisor
- Admin
- All users

4. What's new in allo 🔈

-----Reports-------

- New features have been introduced to the 'Personnel' report, so you can get more comprehensive information about your team. You can now:

  - Select different weeks to view
  - Download the report as an excel file
  - View items alphabetically in the dropdown filter, to quickly find the data you are looking for

Page navigation
Navigate to the "Reports" page

Edit mode
Click this toggle to enable "Edit mode"

Add report
Click this button and select "Personnel hours" to add the report

Download
If you want to download the report, just click this button!

Week navigation
Click either arrow to select a week on the report

-----*UI updates*-------

- The ***allo*** icon in the left hand side navigation panel has been made clearer
- New notifications on your notification icon will be red
- The "A" icon has been removed

-----*Manage data*-------

- Two new datasets have been created on the "Manage data" page so you can provide more information about your site conditions

  - "Variance from plan"
  - "Events that impacted work"

- The following columns have been added to the "Materials" template and the allo screen

  - "Order number"
  - "Order ticket"
  - "Quantity"

- Users now have the ability to filter by the following fields on the "Location" dataset:

  - "Location name"
  - "Sub location"
  - "Postcode"
  - "Location x Coordinate"
  - "Location y Coordinate"
  - "What3words"

-----*Complete forms*-------

- Custom forms now have a one-page screen layout like allocation activities! Once a user selects a custom form, enters an activity name/description and date, they can complete and submit the form, all in one page.

- As long as a custom form is still in "draft" status, users can now:

  - Delete the form
  - Rename the custom form

- When completing an allocation activity, on the "Asset & Control Account" field:

  - The "Recent" and "Clear" filters on the drop down have been removed
  - The format of a control account on allocation activities has updated to [Asset description] > [Controlling Structure] > [Asset]

Page navigation
Navigate to the "Complete forms" page

Create new
Click this button to create a new form and select "Allocation activity"

Control accounts
Click on the "Asset & Control account" dropdown to see the new display

5. Bug fixes 😍

Supervisors:

- The weather, location and event that impacted work added and submitted by the supervisor is correctly displayed once the form is submitted and available for review
- Users can once again edit the name of an allocation activity whilst the form is still in "draft" status
- The "Hrs" field has been removed from the "Material" section of allocation activities

Admin:

- A legend is once again visible on the "Personnel hours" report to help you interpret the data
- Reports are now only visible in the project you created it in so you can stay on top of reporting
- The "Personnel hours" report now displays all selected personnel for improved visibility

- Now, you'll see all selected Supervisors displayed when applying the "Supervisor" filter on the "Supervisor submissions" report
- The date format in the "Supervisor submissions" report has been aligned with other available reports for consistency
- Multiple occurrences of the same report have been removed from the "Reports" page, providing a cleaner user experience
- We have introduced a character limit to custom form names in the "Manage forms" page

All users:

- Users can now complete custom forms without encountering the "Form is invalid" notification
- All hyperlinks on the homepage open in a new browsing window, so you never lose your place in *allo*